



Disallowed Expenses

No expense will be reimbursed that could be considered a personal benefit to the individual.

The following expenses have been determined to be inappropriate DRI expenditures. This list is not exhaustive and appropriate determinations will be made as situations arise.

- Meeting and Conference Expenses:
 - Entertainment
 - Holiday events
 - Social activities
 - Ceremonials (such as birthday, retirement/going-away parties)
 - Alcohol
 - Unapproved educational activities
 - Off-site meals
- Disallowed Expenses:
 - Gifts, flowers, cards
 - Licensing fees, certification costs
 - CME costs, training or testing leading to certification or license
 - Individual/Personal insurance
 - Immigration costs
 - Travel documents such as Passports
 - Personal use items/devices, services, equipment, or supplies
 - Meals – breakfast, lunches, dinners (other than per diem paid during travel or approved team building activities)
 - Accessories for personally owned equipment; repair of personal equipment
 - Laptops for home use for convenience of user who has a computer at normal place of work
 - Drawings, raffles, cash awards
 - Donations to charitable or philanthropic activities, benefit dinners
 - Political activities (both assets and human resources)
 - Loans
 - Publications available via the VA electronic library
 - Other expenses not directly supporting the approved VA research/education activities